

We are seeking artists and crafters for our 2012 Spring Arts & Crafts Fair and Church Bake Sale on Saturday, May 5, 2012 from 9 to 3.

This is our second annual Spring Arts & Crafts Fair. We intend to work hard to make this year's fair a success for both our exhibitors and the Church.

We have space for approximately 36 exhibitors selling items handcrafted and made by them. We will limit the number of exhibitors offering similar products. **The deadline for submitting applications is March 5, 2012.** After the March 5, 2012 deadline, we will accept applications if spaces are still available.

We know that to make this Fair a success, we need to have good attendance. There will be no entry fee for the public. We will be promoting the Fair on our website, on the Internet, in newspapers in the western suburbs and by posting flyers in the community.

We will be holding an hourly raffle for those attending the Fair. If you choose, you can participate in the raffle by donating one of the items that you have for sale worth at least \$10. If you do participate, your products will be noted in advertising and promotion for the Fair and your contribution will be on the raffle display table at the entrance of the event.

Additional information and rules of the Fair are included below. Once you decide that you would like to participate in the Fair, click here to download an **Application.** Mail the completed application with the \$25 exhibitor fee (additional \$5 if you need us to provide you a table). If you have any problems downloading the application, let us know and we will get a copy to you.

Should you have questions, you can contact us by ccvpcraftfair@yahoo.com. You can also call the church at 630/833-7262 but you are likely to get a more prompt response by e-mail.

Fair Rules and Information Sheet

Exhibitors can set up beginning at 7:30 am and must be ready by 8:45 am. Exhibitors must not dismantle their exhibits until 3 pm.

Each exhibitor will be provided an 8 foot space and 2 chairs. Exhibitors are expected to bring their own tables or display racks. We have a very limited number of tables that we will make available to crafters for an additional \$5 fee. You can only use the space allotted to you or you must purchase an additional space.

You must cover the front of your tables to the floor, and all boxes, bags, etc. must be stored out of sight.

Items exhibited must be originally made and crafted by the exhibitor.

The exhibit space can only be used by the person who completed and signed the application (or his or her representative). It cannot be sold or transferred.

Tables may not be split between 2 exhibitors.

The deadline for filing applications is March 5, 2012. You can submit applications after the deadline but they will only be accepted if space is available. *(We reserve the right to add a limited number of vendors of non-handmade items if spaces are available after the deadline date. However, our intent is for this to be an Arts & Crafts fair and we did not find it necessary to do this last year.)*

The deadline for cancelling and getting a refund is April 5, 2012. Cancellation must be received in writing before that date. After that date, no refunds will be given.

Each exhibitor will get 2 free donuts and coffee in the morning during set up. The Church will be having a Bake Sale during the Fair. The church will also be selling lunch.

We hope you will join us on May 5, 2012.